Using Clarra to Manage Your Workers' Compensation Law Firm

Challenge

The growing number of Workers' Compensation matters dramatically increases the volume of work for attorneys, paralegals, secretaries, and the rest of the firm staff. These details can include scheduling meetings, holding depositions, drafting motions, collecting and processing thousands of documents, managing hundreds of deadlines, and more.

Solution

Clarra is a simple cloud-based tool developed to handle the specific activities, tasks, and workflows connected to a high volume, docket-driven litigation. Clarra helps to manage the various components of moving a matter along the path from inception to resolution. This includes helping manage the staffing, calendaring, timekeeping, docketing, and reporting. Everyone associated with the matters will benefit from letting Clarra organize their growing caseloads.

Benefits

- Increased Efficiency
- Clear Visibility and Transparency of all the firm's matters
- No Missed Deadlines
- No Errors
- Profitability through smarter use of all resources

It takes special skills and expertise to run and manage a plaintiffs' law firm. Whether you are a solo practitioner, a rapidly growing young firm, or a medium-sized firm expanding into new markets, there are countless details involved with ensuring clients get what they deserve. Getting every detail right is critical for Workers' Compensation lawyers because success depends on winning or settling a high volume of cases.

Challenges Facing Workers Compensation Law Firms

The main challenge for law firm owners, partners, shareholders, practitioners, and staff members is to be able to run the firm as efficiently and profitably as possible in order to serve a growing number of clients.

More pointedly, Workers' Comp law firms are tasked with keeping up with an amazing amount of data and deadlines on behalf of their clients. From the initial contact through to resolution, attorneys and their professional staff must manage a constant stream of tasks, including: scheduling depositions, scheduling medical examinations, collecting employment records, examining insurance plan documents, getting their clients' cases onto the dockets, writing motions and briefs, attending conferences, and meeting court deadlines across multiple jurisdictions. A firm's ability to scale requires efficiency and transparency across the entire firm.

The Solution: Clarra for Workers Compensation Law Firms

Clarra is a cloud-based case and practice management software solution designed to help Workers' Comp attorneys and their professional staff to do their work more effectively and efficiently so they can help more clients. Clarra's unique features were developed to suit the needs of plaintiffs' law firms while being simple to use and easy to understand:

Matters and Quicklinks

▶ Clarra keeps track of all of the critical information associated with a matter. Our Quicklinks provide users with one-click access to the exact information they need regarding a matter such as deadlines, tasks, appointments, documents, contacts, milestones, and accounting.

Calendar Events and Docketing

▶ Clarra integrates deadlines, appointments, tasks, and reminders into a single view that can be customized for attorneys, paralegals, docketers, and mail processors. Our integration with CalendarRules automates docketing by identifying the dates for all of the related events associated with a trigger event. This saves time and eliminates calendaring errors.

Contacts

▶ Clarra allows users to keep track of all types of contacts, including opposing counsel, co-counsel, defendants, mediators, experts, court administrators, and more. Contacts can be linked to a matter making it easy to provide your whole legal team with visibility into the key contacts associated with a matter.

Mail Log

▶ Among Clarra's most unique features is our Mail Log, a repository for all of the final documents and correspondence associated with matter. Mail Log is not a document management system. This is where the final versions of any incoming and outgoing correspondence live. Imagine how assuring it is to have a single source of truth for all information and final documents without the clutter of drafts.

Timekeeping

▶ Clarra allows users to track their time in one-tenth of an hour increments. Creating, starting and stopping timeslips is simple. While some Workers' Comp firms do not use timekeepers, this feature is essential for firms to provide visibility of their hours, rates, and fees with co-counsel, and if required by the court.

Reports

▶ Clarra provides standard reports to track matters, events, tasks, contacts, timekeeping, billing, settlements, and accounting. Clarra's Custom Report Builder enables users to create reports that suit their unique needs and helps the firm to improve business efficiency.

Search

▶ Clarra's unique search function provides a granular way of finding information quickly. Users also have the choice to save searches, saving time to run reports that you need throughout the day.

Dashboard

▶ Users and managers can see exactly what is going on with their matters, including their calendars, their favorite reports, and the time being spent on matters. The manager dashboard also tracks new matters opened and closed.

How Workers' Compensation Law Firms Benefit From Using Clarra

The biggest advantage of using Clarra is efficiency. Users will save time creating, viewing, and managing the firm's matters — from the appointments, tasks, and deadlines associated with these matters, to who is working on which matters, to finding the data and information leaders need so they know the firm is working to the most of its potential — all of these are easily accessed within Clarra.

Gone will be the instances and roadblocks that occurred when someone was waiting to be sure she was working with the most current version of a brief in order to proceed and submit the work to the court.

Viewing information in dashboards, on timeslips, and with the reports built into Clarra, firm and team leaders will be able to trace the progress of the work being done on each matter.

For as much data that lies behind each matter in a law firm, Clarra users will appreciate how simple the application is. From the moment a user signs on, the data migration and onboarding process is made to be as fast and seamless as possible.

On the morning of activation, users will see how easy it will be to manage and work on all the components of matter. The most updated docket and calendar items, correspondence, documents, and contact information for each matter is readily available to be worked on as clients' cases move toward resolution, and well deserved justice.

Next Steps

To learn more about how Clarra will help you handle more workers compensation cases, please contact us at marketing@clarra.com to start a conversation where we can learn about your firm.

About Clarra

Clarra empowers law firms to do more good by improving the efficiency and visibility of practice and case management. We help plaintiffs' law firms that handle high volume, docket-driven litigation to optimize resources and reduce the amount of time spent tracking deadlines and processing documents. As the single source of truth, Clarra helps every employee eliminate errors and improve productivity of the firm. Unlike other solutions, migrating to Clarra does not require a complete overhaul of a firm's technology infrastructure. With free pricing plans for unlimited users, getting started with Clarra is easy. www.clarra.com